



PA Classics Website Instructions

There are 2 places for you to log on to make any updates. If you need or forgot your password and ID number please contact Michelle Klein at klein17036@yahoo.com

Below are your instructions for updating your team pages. There are 2 places to log in at.

1. go to your team page on the website: www.paclassics.org/Teams
2. click on "team log in" at the top right of the page
3. you can then access your team's roster to add, delete or change jersey numbers. You can also add photos, logos etc. Feel free to click around to see how you would like to personalize your site. There is nothing "official" about it. No need to put in anything but names, jersey numbers and positions for the players unless you team is U16 , U17 or U18. Then please include an email address so your players can have access to update his or her player profile.
4. U9-U15 players will not have access to player profiles. This option is ONLY offered to U16-U18 Elite and Premier.
5. You will then need to post your changes on the website by logging on as an administrator. See below.
6. Go to www.paclassics.org/admin
7. enter your user name and password
8. click on your team's name. From here you can edit/create/delete your team's articles and post your roster changes to the website
- 9. After any changes are made, you MUST click on the "Update SEQ/Republish" at the bottom of the page to make your changes visible on the website. It may take a couple of minutes to show the changes.**

If you have any questions or problems, please let me know. It can be confusing so just shoot me an email with any questions.

Regards,
Michelle Klein
PA Classics
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